



The Essex Association of Change Ringers



Founded 1879
Charity Registration Number 292250
www.eacr.org.uk

MEMBERSHIP APPLICATION FORM (See Note 1 overleaf)

PLEASE COMPLETE USING BLOCK CAPITALS

Full Name

Surname

First name(s)

Title

e.g. Mr, Mrs, Ms, Miss, Dr, Revd, Other

Signed (if 18 or over)

I consent to my membership details being held on computer in accordance with the Data Protection Act 1998 (see Note 3 overleaf). If under 18 years of age please obtain the approval of your parent or legal guardian

Please tick the box to confirm that you have read the Rules of the Association and that you are eligible for membership

Parent/guardian (name)

Signed

Membership category

(See Note 2 overleaf)

Ringling / Friend / NRLM *

* Delete whichever not applicable

For Ratification of Belfry Election (ratification only applies to Ringling or Non-Resident elected prior to a peal attempt) tick here and add date of Belfry Election: _____

Date of birth

Must be given if you are under 18

Home address

Telephone

Email

Post code

Home tower/
unattached

District

Proposed by

Tower

Signed

Seconded by

Tower

Signed

Notes PROPOSERS AND SECONDEES MUST BE RINGING MEMBERS OF THE ASSOCIATION
IF YOU WISH YOUR SUBSCRIPTION TO BE SUBJECT TO GIFT AID, PLEASE COMPLETE THE DECLARATION

Gift Aid Declaration (See Note 4 overleaf, especially 4(c) which applies to those aged under 18)

The Essex Association of Change Ringers (EACR) Charity Number 292250

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Full name:

Address (if different from above):

I would like the charity to treat my membership subscription/donations as a Gift Aid donation from this date forward and for the previous four financial periods (if applicable) until I notify you otherwise.

Signature:

Date:

For Official Use Only (See Note 5 overleaf)

Receipt No: _____ Tick if: Under 18

Elected/Ratified at: _____ on (date) ___/___/___

Has sub been paid?

Amount paid £

N.B. District Treasurer's to send original form to Association Treasurer as soon as possible please

MEMBERSHIP APPLICATION NOTES (also see Rules 8, 9 and 10, published in the Annual Report)

Note 1: Membership Validity

Election of Members may take place at any business meeting. Prospective members shall apply using the prescribed Application Form and may only be elected by a majority vote of members present. Election is only completed on payment of subscriptions. **Subscriptions become due on election and on the 1st January each year** (cheques are payable to the *Essex Association of Change Ringers*, or *EACR*). Membership is in arrears if the subscriptions due are not paid by 30th April each year and those not paid by 31st December shall be deemed to have withdrawn from the Association. Lapsed members may be readmitted without election in the year following non-payment if payment of arrears and the current year's subscription are received by 30th April. After this date lapsed members shall be re-elected.

Note 2: Membership Categories

Ringling Member: able to ring changes to a standard suitable for Sunday Service ringing on tower bells or to ring handbells. Changes shall be deemed to include method ringing, call changes and tenor cover on tower bells. Handbell ringers shall be capable of ringing methods on two bells retained in hand. You should live within the Association boundaries and choose to pay an annual subscription. Covered by the Association insurance. Can vote at meetings. Those aged less than 18 years on 1st January are entitled to a 50% reduction in their subscriptions.

Friend: a non-ringer who wishes to be associated with and support the objects and activities of the Association but who is not eligible for membership under any other category. Covered by the Association insurance. Cannot vote at meetings.

Ringling Members or Friends may become "Life-Paid" by paying a lump sum equal to not less than 20 times the annual subscription at the current time.

Non-Resident Life Member (NRLM): one qualified to be a ringling member who does not live within the Association boundaries and who does not wish to pay an annual subscription. Usually a peal ringer from elsewhere. Ringling Members who have paid five consecutive years subscriptions may become NRLM on moving away on paying the current year's subscription. NRLM moving into the Association area become Ringling Members on payment of current subscription without election. Not covered by the Association insurance. Cannot vote at meetings.

Life Member and Life Vice President: special procedures apply and this form is not valid.

Note 3: Data Protection Policy (Declaration of Consent)

Please note that the details, which you have provided on this form, will be held on a computer and a manual filing system. This data will be processed by the Association and will be included in the Association's annual report and will only be used for ringling purposes. No commercial use will be made of the information provided.

Where you are a tower correspondent or an officer of the Association, it may also be published on the web pages or in newsletters and provided to third parties such as the Central Council of Church Bell Ringers (who may publish it on the CCCBR website), The Ringling World Limited (for publication in *The Ringling World*, *The Ringling World* website or *The Ringling World Diary*), and to other ringers upon request. The data may also be sent to ringers or bellringing associations outside the European Economic Area (*i.e. the 27 EU Member States, Iceland, Liechtenstein and Norway*) upon request.

Details of peals rung on behalf of the Association, including names of the ringers, will be sent to *The Ringling World* and may also be published on the Internet e.g. *Campanophile*.

Any restrictions to the consent should be notified in writing separately to the Association Officers.

If you wish to obtain a copy of the data processed, a description of the purposes for which it is being processed, description of any potential recipients of the data, or any information as to the source of the data, please contact the Honorary Treasurer (the Association's Data Controller). Please note that the Association is entitled to charge a statutory fee not exceeding £10 for the provision of this information.

Note 4: Gift Aid

Membership subscriptions and donations can be subject to Gift Aid, which allows the Association to re-claim Income Tax – see notes below or ask the Secretary or Treasurer for further details. To qualify for Gift Aid, you must pay an amount of income tax and/or capital gains tax at least equal to the tax that the charity reclaims on your subscription/donation in the appropriate tax year (currently 25p for each £1 given). Please ensure you obtain a receipt for all payments to the charity.

- a) Please notify the charity if: you change your name and address; you want to cancel your declaration; or you no longer pay sufficient tax on your income and/or capital gains tax.
- b) If you pay tax at the higher rate, you can claim further tax relief in your Self-Assessment tax return *i.e.* the difference between basic rate and higher rate tax.
- c) **Membership can be Gift Aided if payment is made by a parent or legal guardian on behalf of a child under the age of 18.**
- d) If you are unsure whether your donations qualify for Gift Aid tax relief, ask the charity, or you can visit www.hmrc.gov.uk/individuals/giving/index.htm.

Note 5: For Official Use Only

District Secretaries/Treasurers please note that the Association Treasurer must be sent the original copy of this form for Membership and Gift Aid purposes. You are advised to keep a copy for your own records. The date and place of election, payment receipt number and any age details **must** be recorded in the spaces provided otherwise the form will be returned for completion as this may be required by HM Revenue & Customs for audit purposes.